

**Fargo Diocese Cursillo
Secretariat Meeting
September 16, 2012
Carrington, ND**

Attendance:

Deacon Jim Eggl	Joy Olson	Ben Seitz
Father Duaine Cote	Sandi Horsager	Randy Axtman
Gary Horsager	Jim Haman	

1. The Meeting opened with the Leaders Prayer and all shared a close moment.
2. Joy Olson motioned nominated all officers currently in place to be reelected for a second term. The motion was seconded by Jim Haman and all members voted in approval.
 - a. Lay Director Gary Horsager
 - b. Assistant Lay Director Randy Axtman
 - c. Secretary Fran Joramo
 - d. Treasurer Joy Olson
3. Ben read the minutes from the previous meeting and corrections were annotated A motion to approve the minutes was offered by Ben Seitz and seconded by Joy Olson—all voted to approve the minutes.

4. Treasury Report:

Beginning Balance	\$17,653.21
Deposits	\$ 0.00
Expenses	\$ 148.20
Current Balance	\$17,505.01

Motion to approve by Sandi Horsager, seconded by Jim Haman—voted and approved by all.

5. Old Business

- a. Rector/Rectora Training –Gary stated that he would be making contact with the Rectors and Rectoras soon to layout the ground rules for the weekends. He also hopes to attend at least one team meeting for each Cursillo weekend.
- b. Correspondence from Regional Director, Jim Wells
 - i. Upcoming Cursillo Training Meetings
 1. Duluth MN September 27-29, 2013
 2. Dodge City KS April 26-28, 2013
- c. Dates for upcoming Cursillo 2013

Location	Date	Rector/Rectora
Belcourt Men	Feb 28 – Mar 3	Dave Azure
Belcourt Women	March 21-24	Marietta Good
Hankinson Men	March 14-17	Myron Jabs
Hankinson Women	April 18-24	Joy Olson

Harvey Men
Harvey Women

January 24-27
February 21-24

Nick Schmaltz
Laurie Wiederrich

*The Rectors and Rectoras need to notify Father Cote who the Spiritual Directors and Assistant Spiritual Directors for their weekends will be as soon as possible.

d. School of Leaders (SCOL)

- i. Ben led a discussion of the Implementation Plan for the SCOL to include a schedule beginning in November 2012. (See Plan Attached)
- ii. Organizational Structure
 1. The Secretariat will be made up of 10 Members (Reference: Leaders Manual Page 68)
 - a. Lay Director, Asst Lay Director, Secretary, Treasurer
 - b. Spiritual Director and Assistant Spiritual Director
 - c. Section Leader from the four sections outlined below
 2. Four Sections and Roles (Reference: Leaders Manual Page 62)—although the Leaders Manual does not stipulate a section called the “School of Leaders”—it was discussed and deemed important to have one small section to oversee the SCOL to ensure appropriate organization, training and oversight for the broader SCOL. For that reason a separate section called the “School of Leaders” will be formed.
 3. The following is a breakdown of the responsibilities of each section.
 - a. School of Leaders
 - i. Organize and develop training
 - ii. Schedule all SOL Meetings and Develop Agendas
 - iii. Publish the Good News Dispatch (Monthly)
 - iv. Maintain the Diocesan Website
 - b. Pre Cursillo
 - i. Train Sponsors
 - ii. Actively Seek Candidates
 - iii. Prepare Candidates for Cursillo Weekend
 - iv. Distribute Palanca Letters to Worldwide Cursillo
 - v. Provide Articles for Good News Dispatch
 - c. Cursillo
 - i. Schedule weekend Cursillos—develop a 3-year plan

- ii. Select Rectors and Rectoras for each weekend and provide training
 - 1. All members of Conference Room Team must be members of SCOL
 - iii. Prepare Diocesan wide application form for Weekends
 - iv. Publicize Men's & Women's weekends via website, GND Articles, New Earth & Radio
 - v. Maintain Weekend Kits (4 sets: Belcourt, Valley City, Harvey & Hankinson)
 - d. Post Cursillo
 - i. Schedule, plan and hold monthly Ultreyas throughout Diocese
 - 1. Provide training on witness talks to all.
 - ii. Maintain Electronic List of all Cursillistas
 - iii. Maintain Electronic List of all Small Groups in Diocese
 - iv. Publicize Ultreyas via website, GND Articles, New Earth & Radio
- iii. School of Leaders Membership
 - 1. Qualifications
 - a. Must have attended a Cursillo Weekend
 - b. Must be grouping at least once per month outside of SCOL
 - 2. How members are assigned to each section
 - a. By Choice? By Region? It was decided that members would be appointed to particular sections. Too difficult to try and figure out what section each person would prefer.
 - b. Need to have section meetings as part of every SCOL Meeting
- iv. School of Leaders Meetings
 - 1. Meeting Schedule and Agenda—**See attached schedule**
 - a. Each SCOL meeting will last 2 hours and be scheduled on Saturday afternoons on dates that coincide with Ultreyas.
 - 2. Frequency of Meetings
 - a. In conjunction with Ultreyas every other month
 - b. SCOL—Mass—Ultreya

3. Mode of Communication

- a. Initially it will be regional face to face meetings in Fargo beginning in November 2012. Both the Doctrinal and Technique talks will be recorded and posted to the Cursillo website where other locations can download them for use at their regional SCOL Meetings.

- v. The following members volunteered to head the following sections.

School of Leaders	Ben Seitz
Pre Cursillo	Jim Haman and Randy Axtman
Cursillo	Sandi Horsager
Post Cursillo	<i>Barb Poitra and Leonard Keplin</i> —Gary will call to ensure they are interested in these positions

- e. Regional Conference: Father Cote and Deacon Eggl will be attending the Regional Conference in Kansas City September 28 thru October 1.

- i. Cost will be \$936.40 for both to fly to the meeting to include \$0.55 per mile for those that drive and \$25 for food and actual cost of lodging for those attending the event. Motion to approve by Ben Seitz, seconded by Joy Olson—voted and approved by all.

- f. Cursillo Website

- i. Ben briefed that the Cursillo website is up and running at www.cursillond.org.

- g. There was discussion on the need for all members of the SCOL to have copies of the Leaders Manual and more important—to read it! For that reason it was proposed that copies of the Leaders Manual would be given to each member of the SCOL at no cost. The cost of each manual is \$15. A motion was made to approve this plan and seconded and approved by all.

- 6. Next Meeting: January 27, 2013 in Harvey ND at 1:30 PM with the closing ceremony to follow.

- 7. Motion to adjourn the meeting was made by Ben Seitz, seconded by Sandi Horsager—voted and approved by all.

Respectfully Submitted

Ben A Seitz

Fargo Diocese Cursillo

Ultreya/School of Leaders Topics and Presenters 2012/2013

Date	Doctrinal Talk	Presenter	Technique Talk	Presenter
November 10, 2012	Cursillo Leader—a vocation and calling from God**	Deacon Jeff Faul	History of Cursillo Movement & Purpose of the Movement	Ben Seitz
January 12, 2013	Developing the Mind of the Church and Christ in carrying out our work as Leaders	Deacon Jeff Faul	Strategy of the Movement	Ben Seitz
March 23, 2013	Individual Formation-scripturally, prayerfully and apostolically	Deacon Jeff Faul	Method of the Movement	Ben Seitz
May 11, 2013	Developing Lay Spirituality	Deacon Jeff Faul	Selection of Environments	Ben Seitz
September 14, 2013	The Mystery of the Church (VAT II)	Deacon Jeff Faul	Precursillo—Selection of Key Persons	Ben Seitz
November 9, 2013	The People of God (VAT II)	Deacon Jeff Faul	Precursillo--Preparing Candidates	Ben Seitz